

THE FRIENDS OF SANDERSTEAD LIBRARY OPERATING UNDER THE AEGIS OF SANDERSTEAD RESIDENTS' ASSOCIATION

SUB-COMMITTEE TERMS OF REFERENCE

1. NAME OF THE SUB-COMMITTEE

A sub-committee has been set up in accordance with Clause 6 of the Sanderstead Residents' Association Constitution. The name of the sub-committee is The Friends of Sanderstead Library (TFOSL). It is a working sub-committee of Sanderstead Residents' Association (SRA) and is therefore accountable to SRA.

2. AIMS AND OBJECTIVES OF THE SUB-COMMITTEE

- 2.1 To ensure that the existing Council run lending and reference library is maintained for the benefit of residents in Sanderstead, Hamsey Green and the surrounding wards who rely on the facility and its professional service.
- 2.2 To protect the current physical facility and its grounds at Farm Fields, Sanderstead, South Croydon, CR2 0HL from inappropriate development.
- 2.3 To encourage local residents, businesses and other groups to come forward to support the library and its services.
- 2.4 To encourage and promote the use of the library and any associated activities that would benefit the library and the community.
- 2.5 To seek to achieve a high level of service in the library alongside any ancillary activities.
- 2.6 To work in partnership with the council or their agent(s) in pursuance of the aims of the sub-committee.
- 2.7 To devise and carry out a programme of practical works to enhance and improve the library grounds.
- 2.8 To raise funds and apply for grants, as necessary, to further these aims, but not to fund items that might be reasonably construed to be the responsibility of the local Council under its statutory duty such as maintaining the fabric of the building.
- 2.9 To liaise with other local, national and international organisations working to promote libraries as a necessary part of the local community infrastructure.

- 2.10 To consider such expansions to library services as would enhance the provision to local communities and would protect the future of the library for example, a Community Hub or for Community Well-being services.
- 2.11 To devise with relevant partners a plan for the enhancement/expansion and development of the building as appropriate to meet the above aims.

3. THE SUB-COMMITTEE

- 3.1 The management of TFOSL will be conducted by a Sub-Committee approved by the SRA Executive Committee. The SRA Committee shall take whatever decisions or actions it deems necessary to further the purposes of TFOSL.
- 3.2 The Chair of TFOSL Sub-Committee must be a paid-up member of SRA but not necessarily a member of the SRA Executive Committee.

4. VOLUNTEER MEMBERS OF TFOSL

- 4.1 Volunteers, who must be members of SRA, must be willing to work in accordance with the aims and objectives of TFOSL.
- 4.2 The SRA Committee reserves the right to withdraw or refuse volunteers for TFOSL for any reason other than that stated in para. 4.3. The decision of the SRA Committee will be final.
- 4.3 The SRA shall not refuse any request for volunteers for TFOSL on the grounds of an applicant's, race, religion, disability, gender or sexuality, or any other protected characteristic under the relevant legislation.

5 MEETINGS

- 5.1 From time to time the sub-Committee of TFOSL may call meetings to further advance their objectives for ratification by SRA.
- 5.2 A report of the activities of TFOSL must be provided annually to the SRA AGM.

6. AMENDMENTS TO THE TERMS OF REFERENCE

Amendments or additions to the Terms of Reference must be approved by the Executive Committee of the SRA.